



NEWHAVEN SCHOOL
ACHIEVEMENT & ENJOYMENT THROUGH LEARNING

Newhaven School

Careers Access Policy

Responsible post holder	Paige Crosby
Approved by Governors on	July 2026
Date for review	July 2027

This policy reflects the Department for Education's Careers Guidance and Access for Education and Training Providers statutory guidance (updated June 2026) and the Provider Access Legislation.

Ownership: Newhaven School

Date updated: July 2026

Rationale

High quality careers education and guidance in school or college is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

Commitment

Newhaven School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. Newhaven School is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

Newhaven School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

The school's provider access arrangements form part of a wider careers programme aligned to the revised Gatsby Benchmarks and designed to support informed progression, career readiness and positive destinations.

Aims

Newhaven School's policy for access to other education and training providers has the following aims:

- To develop the knowledge and awareness of our students to all career pathways available to them, including technical qualifications and apprenticeships.
- To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.
- To increase student retention on courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

Student Entitlement

Newhaven School fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships (2 in Y8/9, 2 in Y10/11 and 2 in Y12/13). This will be done through tailored visits, encounters and assemblies in addition to interaction embedded into the curriculum.

Newhaven School will seek to provide meaningful workplace experiences and will work towards the government's expectation that all young people access the equivalent of two weeks' high-quality work experience during their education.

Development

This policy has been developed and is reviewed annually by the Careers Leader and SLT based on current good practice guidelines by the Department for Education.

Links with other policies

It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

Equality and Diversity

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Newhaven School is committed to encouraging all students to make decisions about their future based on impartial information.

Requests for access

Requests for access should be directed to Paige Crosby, Careers Leader who may be contacted by telephone or email, pcrosby@newhaven.greenwich.sch.uk / 0208 465 6890 (107).

Grounds for granting requests for access

Access will be given for providers to attend during school assemblies, timetabled careers sessions and events that Newhaven School is arranging. Students may also travel to visit another provider as part of the trip to be organised in partnership with Newhaven School.

Details of premises or facilities to be provided to a person who is given access

Newhaven School will provide an appropriate room or assembly hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Leader will organise this, working closely with the provider to ensure the facilities are appropriate to the audience.

Live/Virtual encounters

Newhaven School will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

Safeguarding

Newhaven School is committed to safeguarding and promoting the welfare of all our students. Wherever possible, visiting providers will be accompanied and supervised by a member of the school staff during their visit. However, where a provider's interaction may involve unsupervised contact with students, the visiting organization must provide a formal Letter of Assurance in advance to confirm that all necessary Enhanced DBS and safer recruitment checks have been completed. Visitors who hold a valid Enhanced DBS certificate are also encouraged to bring it to reception upon arrival to assist with our visitor verification processes.

All visitors must read and comply with our school safeguarding expectations prior to arrival:
<https://www.newhavenschool.co.uk/wp-content/uploads/2023/09/Newhaven-School-Safeguarding-and-Child-Protection-Policy-2023-2024-.docx-1.pdf>

Parents and Carers

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

Management

The Careers Leader coordinates all provider requests and is responsible to his/her senior management line manager.

Complaints Procedure

Any complaints about this policy should be raised to Amanda Steenkamp email:
asteenkamp@newhaven.greenwich.sch.uk

Amanda Steenkamp will raise the complaint with our Management Committee.

Monitoring review and evaluation

The Policy is monitored and evaluated annually via the Careers Lead and Senior Leadership Team.

The school will maintain records of provider encounters and monitor participation to ensure all eligible learners receive their statutory entitlement.

Policy Coordinator: Paige Crosby

Policy Reviewed: July 2026

Appendix

Providers who have been invited into Newhaven School to date include:

Shooters Hill College	North Kent College	Lewisham College
LSEC Colleges	Access Creative College	Capel Manor College
HB Academy	Inspire Academy	Millwall Academy
CACT	Mayor of London Fund	Wates Construction
ASK Apprenticeship	DWP	University of Greenwich
Propel	Mayor of London's Trust	Mediorite
Heritage of London	Shaw Trust	Royal Museums Greenwich
Set Them Up Foundation	Protein Dance	

Destinations of some previous pupils from Newhaven School include:

Shooters Hill College	North Kent College	Lewisham College
LSEC Colleges	Access Creative College	Capel Manor College
HB Academy	Inspire Academy	Westminster Kingsway
CACT	ELAM	Hadlow College
Thomas Tallis	Christ the King	Southwark College