



**NEWHAVEN SCHOOL**  
ACHIEVEMENT & ENJOYMENT THROUGH LEARNING

**Newhaven School**

**Careers Access Policy**

Responsible post holder	Tania Peach
Approved by Governors on	July 2024
Date for review	July 2025

**(To include The Department of Education, July 2021: “Baker Clause” and the Provider Access Legislation, January 2023)**

**Ownership: Newhaven School**

**Date updated: July 2024**

### **Rationale**

Newhaven believe that high quality careers education and guidance in school is critical to young people’s futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

### **Commitment**

Newhaven School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. Newhaven School is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

Newhaven School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: “Baker Clause”: supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

### **Aims**

Newhaven School’s policy for access to other education and training providers has the following aims:

- To develop the knowledge and awareness of our students to all career pathways available to them, including technical qualifications and apprenticeships.
- To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.
- To increase student retention on courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

## **Student Entitlement**

Newhaven School fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be done through tailored visits, encounters and assemblies in addition to interaction embedded into the curriculum.

## **Development**

This policy has been developed and is reviewed annually by the Careers Leader and Line Manager (**Paige Crosby/Tania Peach**) based on current good practice guidelines by the Department for Education.

## **Links with other policies**

It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

## **Equality and Diversity**

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Newhaven School is committed to encouraging all students to make decisions about their future based on impartial information.

## **Requests for access**

Requests for access should be directed to Paige Crosby, Careers Leader who may be contacted by telephone or email, [pcrosby@newhaven.greenwich.sch.uk](mailto:pcrosby@newhaven.greenwich.sch.uk) / 0208 465 6890 (107).

## **Grounds for granting requests for access**

Access will be given for providers to attend during school assemblies, timetabled careers sessions and events that Newhaven School is arranging. Students may also travel to visit another provider as part of the trip to be organised in partnership with Newhaven School.

## **Details of premises or facilities to be provided to a person who is given access**

Newhaven School will provide an appropriate room or assembly hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Leader or Careers Adviser will organise this, working closely with the provider to ensure the facilities are appropriate to the audience.

## **Safeguarding**

Appropriate safeguarding checks will be carried out and providers will be met and supervised by a member of the Careers Team. Visitors are requested to bring a copy of their DBS which will need to be presented upon arrival. We also ask that prior to your visit you read, and are familiar with, our safeguarding policy: <https://www.newhavenschool.co.uk/wp-content/uploads/2023/09/Newhaven-School-Safeguarding-and-Child-Protection-Policy-2023-2024-.docx-1.pdf>

## **Parents and Carers**

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

## **Management**

The Careers Leader coordinates all provider requests and is responsible to his/her senior management line manager.

## **Complaints Procedure**

Any complaints about this policy should be raised to Tania Peach, email:

[tpeach@newhaven.greenwich.sch.uk](mailto:tpeach@newhaven.greenwich.sch.uk)

Tania Peach will raise the complaint to Jon Kelly, Executive Head.

## **Monitoring review and evaluation**

The Policy is monitored and evaluated annually via the Careers Lead and Senior Leadership Team.

***Policy Coordinator: Tania Peach***

***Policy Reviewed: July 2024***

## **Appendix**

**Providers who have been invited into Newhaven School to date include:**

Shooters Hill College

North Kent College

Lewisham College

LSEC Colleges

University of Greenwich

ASK Apprenticeship

Department for Work and Pensions

Millwall Academy

Wates Construction